

# HRIF Proposal Form Instructions

Click on the form to open the file. You must use Adobe Reader 9 or a later version in order to save the file (available free on the Adobe [page](#)).

The screenshot shows a Mozilla Firefox browser window displaying the HRIF website. A red arrow points from the top left towards the 'Download the proposal form' link. Two red circles highlight the text: 'The proposal file should contain...' and 'Download the proposal form. Please note, you need Adobe Acrobat Reader version 8 or later to save this file.'

### 2010 CALL FOR PROPOSALS

HRIF requests that proposals be assembled and sent electronically in *one complete PDF file*. The file name should be the applicant organization's name. The complete electronic file must be received by the Foundation by **5:00pm, Monday, April 26, 2010**.

Additionally, six complete hard copies (including one signed original) should be mailed and postmarked no later than **Monday, April 26, 2010** to:

**Hudson River Foundation  
Hudson River Improvement Fund  
17 Battery Place, Suite 915  
New York, NY 10004**

Applicants having difficulty putting all or part of their proposals into electronic format should contact the Foundation at 212-483-7667.

The proposal file should contain:

1. [HRIF Proposal Form](#). **Please note, you need Adobe Acrobat Reader version 8 or later to save this file.**
2. A copy of the organization's tax exemption certificate under Section 501(c)(3) of the Internal Revenue code or an indication that the applicant is a subdivision of a government unit
3. Where appropriate, graphic representations of the project, such as maps, photos, plans, drawings, etc.; studies which support the need for the project, such as engineering or architectural studies; letters of support

Requests for funding in the 2010 grant cycle will undoubtedly be far greater than the funds available. Applicants are therefore encouraged to seek matching funds and provide in-kind services whenever possible. The typical grant awarded by the Hudson River Improvement Fund will be under \$10,000.

The Fund is particularly interested in projects that will have a lasting impact on waterfront access, education, and habitat restoration. The Fund discourages applications for festivals or other one-time events unless such events are demonstrably related to the accomplishment of projects enhancing public access or achieving another HRIF purpose.

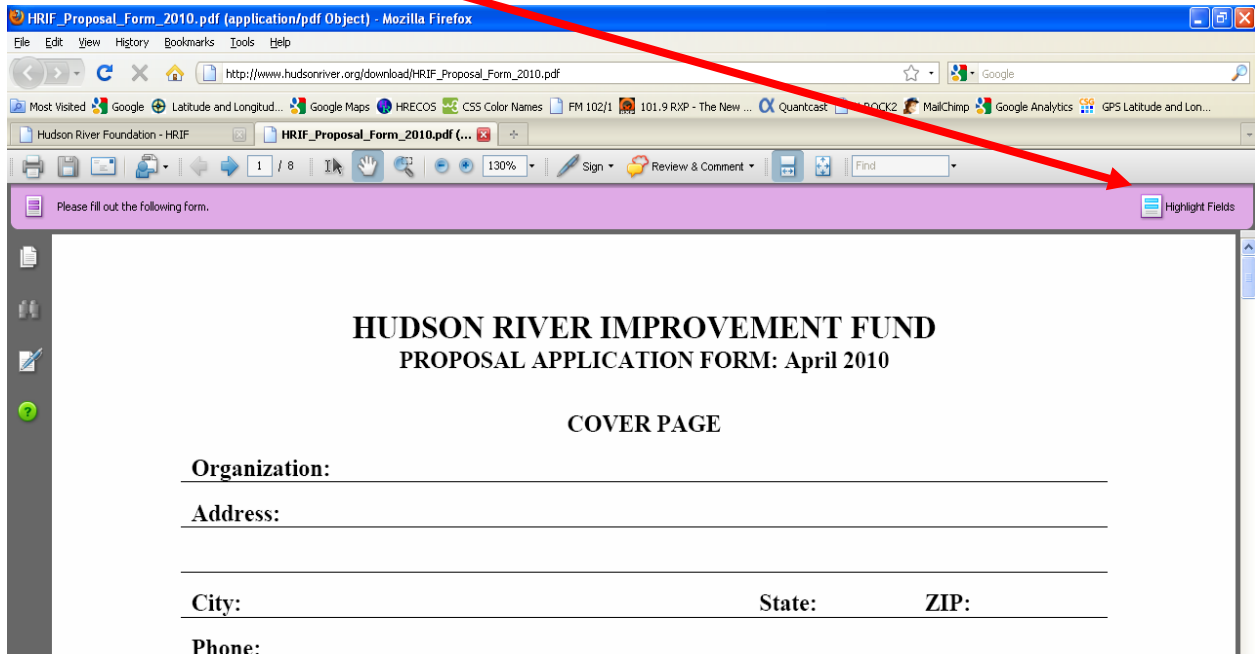
★ [Download the proposal form](#). **Please note, you need Adobe Acrobat Reader version 8 or later to save this file.**

#### 2009 Grants

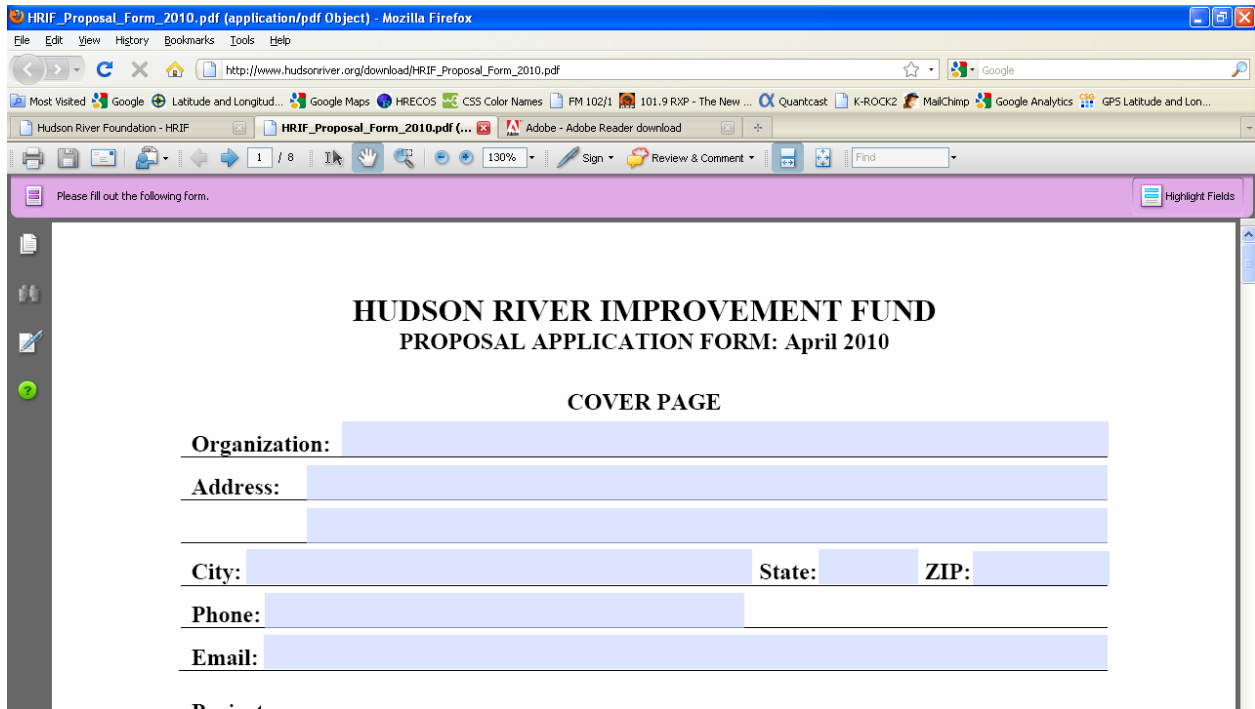
Organization	Project	Location	Amount
Battery Park City Parks Conservancy	For speakers' and performers' stipends and advertizing for Quadricentennial related programs in Battery Park City Park along the Hudson River	Manhattan, NY	\$4,500
Beacon Sloop Club	To replace the centerboard trunk of the Ferry Sloop <i>Woody Guthrie</i>	Beacon, NY	\$6,000

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You can type directly into the form in the areas that are highlighted. If there are no areas highlighted, click “Highlight Fields” above the page, in the right corner, in the purple toolbar.



Typeable fields will then be highlighted in pale blue:



Type directly into the highlighted areas. Information must fit in the allotted space. Save the file as a **PDF** using the organization’s name as the file’s name.

**Proposal Submission Procedure:**

Please send the form (saved as a PDF), and any attachments to [info@hudsonriver.org](mailto:info@hudsonriver.org), subject line “HRIF 2010 Proposal.” If the email becomes too large (for example, more than 5 pictures), send the attachments in additional emails.

Please contact us at 212-483-7667 or [info@hudsonriver.org](mailto:info@hudsonriver.org) with any questions concerning the application procedure or form.