

North River Environmental Benefit Program

North River Fund

grant report form

Recipients of grants from the North River Fund are asked to submit a final narrative report and financial accounting of how such funds were spent within 30 days of the end date of a funded project. The report's purpose is to provide the North River Fund and Hudson River Foundation with feedback about how our funds are being used and to give you an opportunity to reflect on your work, consider your project's environmental impacts, what you have learned and how the work might be improved or extended. Please refer to your grant letter and contract to learn the date when your final report is due.

FINAL REPORT SECTION 1: GRANT INFORMATION

- | | |
|--|--|
| <input type="checkbox"/> Date: | <input type="checkbox"/> Contact Person: |
| <input type="checkbox"/> Grant Title: | <input type="checkbox"/> Grant Number: |
| <input type="checkbox"/> Name of Organization: | |
| <input type="checkbox"/> Address: | |
| <input type="checkbox"/> E-mail Address: | <input type="checkbox"/> Project Location: |
| <input type="checkbox"/> Project End Date: | <input type="checkbox"/> Grant Amount: |
- Check here if the project and budget you are reporting on differ from the project described in your original grant application.

FINAL REPORT SECTION 2: GRANT OUTCOMES

- A. Describe in one paragraph the most important thing this grant accomplished (so far) and why it matters.
- B. Describe any other direct or indirect impact(s) this project may have had in increasing environmental awareness, community awareness or environmental quality of land or water in Community Board 9.
- C. In the narrative portion of the proposal you submitted for this grant, you were asked to list anticipated outcomes for your project. For each of them, indicate:
 1. which ones met with success
 2. which ones met with obstacles
 3. any unanticipated outcomes or impacts that occurred

FINAL REPORT SECTION 3: FINANCIAL REPORT

- A. Please attach an itemized expense sheet showing how North River Funds were spent. Describe anything that differs from the info you submitted in your original application.
- B. Please describe any success you might have had in raising money for this project from other sources or in leveraging North River Fund support to raise other funds.

FINAL REPORT SECTION 4: ORGANIZATIONAL QUESTIONS

- A. Describe the overall health of your group and any changes in mission, staffing, funding, programs, outreach or the broader context of your work that took place over the past year.
- B. If possible, describe the impact of this grant on your continuing work and organizational development.
- C. What other skills, information, training, experiences or actions would help advance your work?

FINAL REPORT SECTION 5: ATTACHED MATERIALS

Please attach or include any materials you may have created as a result of this funding, or any photos, agendas, brochures, newspaper articles or other items that may be helpful in illustrating the most important work you accomplished with this grant. Mail the completed report and materials to:

**The North River Fund
c/o The Hudson River Foundation
17 Battery Place, Suite 915
New York City, NY 10004**