

**Hudson River Foundation**  
**Associate Scientist Job Description**

**Overview:**

The Hudson River Foundation ([HRF](#)) seeks a colleague inspired to apply their scientific and project administrative skills to enhance the understanding and management of the Hudson River Estuary. The successful candidate will join an interdisciplinary team-based environment and a staff that is dedicated to achieving impacts in their individual work and through a variety of collaborative estuary research and management programs. Over our 40-year history, HRF has actively engaged with the research and management communities to provide research-based insights that have informed important policy and management decisions, and advanced significant research and restoration initiatives. HRF is the host of the NY/NJ Harbor & Estuary Program, and we work in close collaboration with partners throughout Hudson River Estuary to achieve our shared missions.

**Responsibilities:**

The Associate Scientist will work collaboratively with HRF staff and partners to administer and manage research studies, monitoring programs, and restoration projects including the development of program planning documents, project implementation plans, grant management, progress tracking reports, and fiscal reporting documents. In this role, the Associate Scientist will have primary responsibility organizing technical and policy focused meetings, conferences, workgroups, and advisory committees. Key initial assignments include preparation of the State of the Estuary Report, assisting in the development of a new Hudson River biological monitoring program, and helping advance research and restoration projects under the Bipartisan Infrastructure Law and the Champlain Hudson Environmental Trust.

**Desired Skills and Qualifications:**

- Master's degree in a relevant field of research (biophysical, natural, or social sciences) and a minimum of 2 years professional experience in an environmental research or management position
- Demonstrated ability and experience managing multiple overlapping projects simultaneously and the ability to contribute in a team-based setting
- Demonstrated interest and experience supporting collaborations between researchers, natural resource managers, and policy experts.
- Demonstrated analytical and technical skills including experience with management of data sets and related software programs.
- Excellent written communications skills and proficiency speaking in various settings.
- Knowledge of the current and emerging issues relevant to the Hudson River Estuary.

**Full-time/Standard office hours; excellent benefits.** This is a full-time position with a competitive salary and benefits that include health, dental, and life insurance; paid vacation

and a 403(b) pension plan. HRF staff are expected to work on-site at the Foundation's offices in Lower Manhattan a minimum of three days per week. Salary: range \$65,000 to \$75,000 depending on experience.

**Application Process:** In one PDF file, along with your resume, please send a cover letter which includes how your interests and qualifications intersect with the goals of the Foundation and the requirements of this position to [resumes@hudsonriver.org](mailto:resumes@hudsonriver.org). Applications will be accepted through January 31, 2024, or until the position is filled, and will be evaluated as they are received.

*The Foundation is an Equal Opportunity Employer and does not discriminate on the basis of an individual's sex, age, race, color, creed, national origin, alienage, religion, marital status, pregnancy, sexual orientation or affectional preference, gender identity and expression, disability, genetic trait or predisposition, carrier status, citizenship, veteran or military status and other personal characteristics protected by law. The Foundation will consider qualified applicants in a manner consistent with the requirements of applicable state and local "Fair Chance" law.*